

**STATE INTERAGENCY COORDINATING COUNCIL (ICC)  
ON EARLY INTERVENTION**

**MEETING MINUTES**

July 27, 2001  
Governor's Inn  
Sacramento

**ICC MEMBERS PRESENT**

Raymond M. Peterson, M.D., Chair  
Patricia Aguiar, DSS  
David Banda, DHS  
Arleen Downing, M.D.  
Walter J. Olsen, Jr., Ed.D, CDE  
Marie Kanne Poulsen, Ph.D.  
Cynthia Rutledge, DMH  
Elaine Fogel Schneider, Ph.D.  
Cheri Schoenborn, DDS

**ICC MEMBERS ABSENT**

Gwen Aldridge, DADP  
Livia Faure-Gault  
Nancy Lee, DOI  
Martha Sanchez  
Sharon Tettegah, Ph.D.

**CALL TO ORDER**

Raymond M. Peterson, M.D., Chair, called the meeting to order at 8:25 a.m.

**INTRODUCTIONS & ANNOUNCEMENTS**

Dr. Peterson welcomed Cynthia Rutledge as the new DMH designee to the ICC, and David Banda, representing DHS for Dr. Hallie Marrow who is expected to be the new ICC designee for DHS since Dr. Valerie Charlton is now head of the Lead Program. Dr Peterson also made the following announcements:

- Rick Ingraham is California's new Part C Coordinator and will be the DDS designee to the ICC beginning in September.
- Cheri Schoenborn will continue participating with the ICC as Manager over all ICC support staff and ICC support activities.
- Wally Olsen has left his state service position with CDE for a new job with the Carpinteria School District.

Pat Aguiar introduced Carolyn Ortiz, Chief, Office of Child Abuse Prevention, and announced that Ms. Ortiz will be the new DSS designee to the ICC beginning in September.

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Patty Moore announced that Mara McGrath was elected as the new chair of the FRCN of CA and will represent the Network on the ICC beginning with the September meeting. Ms. Moore also announced the other individuals selected in the FRCN of CA election: Linda Landry is Co-Chair, Julie Kingsley is the Secretary, and she is now the Immediate Past Chair.

The ICC members, community representatives, staff, and members of the audience provided self-introductions.

### **AGENDA**

A revised agenda was distributed and approved.

### **APPROVAL OF MAY MINUTES**

Dr. Schneider moved to approve the minutes as printed. The motion was seconded and carried.

### **CHAIR'S REPORT**

Dr. Peterson reflected that life is filled with constant change and this can be very positive for the expansion of collaboration. The ICC is undergoing a transition period. Dr. Peterson gave special recognition to Ms. Schoenborn and Dr. Olsen and presented each with a token of appreciation from the ICC. Certificates of Appreciation will be presented to others who are leaving or have left the ICC.

### **PRESENTATION BY MANAGED RISK MEDICAL INSURANCE BOARD (MRMIB)**

Lorraine Brown, Deputy Director of the Benefits and Quality Improvement Division, provided an overview of MRMIB. The mission of MRMIB is to improve and increase access to health insurance. There are three plans available through MRMIB:

**Major Risk Medical Insurance Program** which is for California residents and their dependents who are not eligible for employer continuation health benefits, Medicare Part A and Part B or unable to secure adequate private coverage.

**Access for Infants and Mothers Program (AIM)** provides low cost health coverage to moderate income pregnant women and their infants. Health coverage continues for the mother 60 days post-partum and for two years for infant care following the birth of the child.

**Healthy Families Program** began July 1998, with 450,000 enrollees, birth to 19 years of age, to provide low-cost and no-cost comprehensive health care coverage, which includes health, dental and vision (see attachments).

Ms. Brown also shared information about the availability of an employer health insurance purchasing pool through Pac Advantage, small businesses with up to 50 employees, can pool together to obtain affordable health, dental, and vision coverage for their employees. Access to this information is available from MRMIB's web site at [www.mrmib.ca.gov](http://www.mrmib.ca.gov). (Note: an overview of Pac Advantage and Frequently asked Questions were downloaded from the web and are attached to these minutes.)

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The Council and Ms. Brown discussed which insurance entity would be the appropriate appointment to the ICC. Ms. Brown indicated that MRMIB is a purchaser of health care services. She stated that the new Department of Managed Health Care (DMHC) is the department that regulates Health Maintenance Organizations (HMOs). The Family Voices Survey showed 76% of the families are in the managed care system. Information requests or questions about medical care and complaints about HMOs can be responded to by calling 1-800 -HMO-2219, or by accessing the DMHC web site at [www.dmhc.ca.gov](http://www.dmhc.ca.gov). (see attached)

### **STAFF REPORT:**

Cheri Schoenborn announced that in response to the discussion on conflicting dates and location, arrangements have been made to move the November ICC meeting to the Radisson in San Diego to be near the Zero-to-Three Conference. She thanked Barbara Ferreira, ICC Secretary, for calling the Hotel in San Diego to make this change on such short notice.

Ms. Schoenborn introduced Yvonne McCuistion, Assistant Chief for Early Start Local Services Section.

Ms. Ferreira reminded members and community representatives to make their hotel reservations for the September meeting, which will be held in Burbank. She can provide assistance if needed. Ms. Ferreira also provided due dates for submitting committee meeting minutes for the September ICC packet.

### **FAMILY RESOURCE CENTER NETWORK OF CALIFORNIA (FRCN of CA) REPORT**

Patty Moore reported that the 4<sup>th</sup> Annual FRCN Conference has been scheduled for February 25-26, 2002 at the Ontario Marriott. Victor Bernstein is the scheduled keynote speaker. The FRCN of CA is continuing collaborative activities with Family Voices. A website is under construction. Three FRCs received Prop 10 funds. At their meeting on Wednesday afternoon, Ken Freedlander provided an update on FRC data gathering and the possibility of the state obtaining additional grant funding from the Office of Special Education Programs (OSEP) for continuous improvement activities, including data gathering. The CDE website now has a link going to the DDS Early Start website. (Minutes from the FRCN of CA meeting are attached.)

### **COMMITTEE REPORTS**

#### **COMMITTEE OF THE WHOLE (COTW)**

Dr. Peterson reported that the presentations by Child Care representatives Kay Ryan, Executive Director, Child Development Policy Advisory Committee, Michael Jett, Director, Child Development Division, CDE, Mary Smithberger and Rich Miller, Consultants, CDE and Linda Brault, Sonoma State University, were very well received. The presentations provided a wealth of information and presented many questions of how the ICC should address the issue of Child Care.

The COTW agreed to continue the discussion on child care at the next meeting.

### **PUBLIC AWARENESS (PAC)**

Dr. Schneider reported on the four objectives of the committee for the year as:

- Media Kit  
This has been renamed and is now referred to as “Tools for Child Find and Outreach.” The tools are primarily for the FRCs. Ongoing development of the tools and an eventual dissemination plan will be discussed.
- Dissemination and Outreach Strategies for Referring Professionals will be developed.
- Orientation for ICC Members.
- Personnel Recruitment.

The PAC also discussed effective strategies for outreach to those involved with Foster Care, including the courts and Foster Family agencies. The Master calendar was discussed with ideas to find ways to obtain more activities and/or events. The Early Start Displays are available for activities and reservations are encouraged. The PSA is now available in Spanish.

Dr. Mary Lu Hickman will attend September meeting to discuss New Jersey's outreach to pediatricians. Dr. Schneider also agreed to develop criteria for awarding ICC Certificates of Appreciation.

### **QUALITY ASSURANCE, PROGRAM AND PERSONNEL STANDARDS COMMITTEE (QAPPSC)**

Dr. Poulsen reported that QAPPSC and FSSC met together for the first part of the afternoon meeting yesterday. Ken Freedlander presented information on the FRC data reported to DDS. If the FRC data collection efforts are to be improved, there is a need for financial support. Barbara Metzruk of CDE's Child Development Division reported on center-based child care programs and quality program standards. Cheri Schoenborn shared an up-date on the complaints including trend analysis. She also shared the mediation and due process status report through December 2000. Timely services present the greatest challenge. The Public Notice for policy changes concerning the definition of parents and complaint decisions was discussed.

### **HEALTH SYSTEMS COMMITTEE (HSC)**

Arleen Downing reported that Dr. Hallie Morrow provided an update on the Newborn Hearing Screening program. The main Issues are of identification, follow-up, and referral. Dr. Mary Lu Hickman provided an update on DDS activities. AB 688 will provide a more consistent way of evaluating Autism. She also reported on New Jersey's outreach to physicians. A discussion was held on how to summarize all the Prop 10 activities throughout the state.

The committee reviewed their draft recommendation on vision screening that they are working on and an additional component regarding the rationale and issues of vision screening was discussed. The question to be addressed is who is trained or should be trained to do vision screening. The four guidelines used were: American Academy of

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Pediatrics, Child Health Development Program, Professional Joint Statement, and CDE's First Look. This item will be continued on the agenda for the next meeting. How parents are informed of a disability will also be placed on the next agenda.

The HSC noted that a prior action item resulting in the ICC submitting recommendations on other health conditions DDS will be added to Annual Report.

### **FAMILY SUPPORT SERVICES COMMITTEE (FSSC)**

Pat Aguiar thanked Laura Bridges for taking minutes for the committee on behalf of Pamm Shaw. The FSSC met with the QAPPSC to review FRC data for the first part of their meeting. By the November meeting, it is anticipated that the committee will have an update on the status of the availability of additional funding support for data collection. The presentation to CDPAC on the ICC's position paper on child care was discussed. The FSSC recommended Kate Warren represent the ICC to make the presentation at the October CDPAC meeting. The November meeting date and/or site change was discussed. The child care issue was added to agenda. A presentation from the Prop 10 Commission was requested for the next meeting.

Patty Moore reported on the restructuring for Committee chairs. She also reviewed the committee's activity t-grid. The committee requested that 25 to 50 extra copies of the ICC packet be sent to Beverly Morgan-Sandoz and Mary Smithberger for distribution. Barbara Ferreira will contact Ms. Morgan Sandoz and Ms. Smithberger to coordinate this. The committee requested that a thank you letter be sent to Alice Parker for copies of the *Special Education Composite of Laws*. Ms. Schoenborn indicated that Dr. Olsen had those sent to DDS to disseminate to FRCs and regional centers. She will follow-up annually to see that copies of the *Composite* are available each year. The committee discussed the need for a new ICC member orientation packet.

### **PUBLIC INPUT**

Lisa Drew, Rainbow Connection spoke on the need of training of caregivers for special needs children. She stated that better pay is needed as well as a way for families find such caregivers.

Monica Clark, Director of an Easter Seals Early Intervention Program, announced a training opportunity to be provided through Easter Seals. November 5-6, 2001, is the date Gordon Williamson will be the keynote speaker at the Sacramento Doubletree. For more information, contact Ms. Clark at 916-485-6711.

Janet Eaton, representing the State Council on Developmental Disabilities (SCDD), provided an update on SCDD activities. Two objectives have been added to their State Plan Health Objectives: 1) by 2006, 1,000 families will have mental health counseling; and 2) Public hearings on crisis in the community service system will be held in Fresno in September and Ontario in October. The "House for All" document was purchased by the SCDD and disseminated to every regional center, area board and FRC. The SCDD sponsorships have no "official" forms. If you are producing forms please direct them to website for the correct information (see attached.)

## **ACTION ITEMS**

### **1. ANNUAL PERFORMANCE REPORT**

Dr. Schneider provided a brief background on the Annual Report requirement and acknowledged the collaboration between the DDS and the ICC in developing the report to meet the reporting requirements of both the lead agency and the ICC. Dr. Schneider moved to accept the annual report as reviewed by the PAC with edits to be made as submitted to DDS. The motion was seconded and carried.

Dr. Schneider also moved to authorize the ICC Chair sign the Certification of the Annual Report indicating the ICC concurs with the information in the report. The motion was seconded and carried.

### **2. FOSTER CARE RECOMMENDATIONS**

Ms. Aguiar, facilitator of the Foster Care ad hoc committee, provided a brief summary of the past three meetings where the Foster Care issue was discussed. She also acknowledged the other Foster Care ad hoc committee members: Laurie Jordan, Dr. Poulsen, Cheri Schoenborn, Greg Rose, Virginia Reynolds and Peter Guerrero who pulled the recommendations together based on the issues discussed by the ICC. Ms. Aguiar moved to accept the recommendations from the ad hoc committee (on page 112-113 of the July ICC packet) with the following amendment and addition:

On page 113 of the packet, paragraph #3, 6<sup>th</sup> bullet, item 4 should read: "Family members who need added support to keep their children in their home."

At the end of the document on page 113 in the packet, add paragraph #5 as follows: "Continue the work of the ad hoc committee to develop a draft position paper to be commented on by all ICC committees, and forwarded to DDS for dissemination with these recommendations. Dr. Schneider also volunteered to be on the ad hoc committee. The motion was seconded and carried with one abstention from Ms. Schoenborn as the representative from DDS and the recipient of the recommendations.

The proposed 2002 ICC Meeting Schedule will be an Action Item for the next meeting.

## **LEAD AGENCY REPORTS**

### **DEPARTMENT OF DEVELOPMENTAL SERVICES (DDS)**

Ms. Schoenborn stated that in addition to the signed Budget Act, there are trailer bills yet to be signed. One of bills, AB 430, proposes to add new language to Section 95004 of the California Early Intervention Services Act (in Government Code) to clarify that early intervention services provided by regional centers cannot be delayed or impose a cost to families.

Ms. Schoenborn indicated that California is beginning the process to make changes to state policies in order to be in compliance with the most recent reauthorization of IDEA. The changes that need to be made address an expanded definition of "parents" and the complaint procedures concerning what remedies should be applied when failure to provide appropriate services is identified in the complaint investigation. Two public hearings on the proposed policy change were scheduled. One was held on July 25<sup>th</sup>,

APPROVED BY ICC ON 3/22/02

and the final one is today following the ICC meeting from 2:30 to 5:30 p.m. OSEP required DDS to notify the public of the policy change and allow a 60 day comment period. Changes to state regulations will follow to ensure that they are in compliance with the language contained in IDEA and federal regulations, as they are also referenced in state law.

The Service Delivery Reform draft report released for comments is nearing the end of the 60-day comment period. This was initially set to end July 17, 2001, however, the deadline for input was left open until today to receive additional input from organizations wishing to submit comments. Position statement documents received by DDS will be included in the final report, which is targeted for submission to the Legislature in late August.

OSEP will be monitoring California's Part C program. This process will include a self-assessment prescribed by OSEP. Rick Ingraham and Ken Freedlander attended a meeting with OSEP in Seattle to obtain additional information on the complete process and expectations. Additional information on what this will mean for California is forthcoming.

DDS is working with CDE on a joint grant proposal for funds to aid in continuous improvement efforts, including enhanced FRC data collection. It is anticipated that OSEP will be awarding the funds in October.

Ken Freedlander and his staff in the Early Start Local Support Section are continuing regional center record reviews as part of the State's Continuous Improvement Plan established for OSEP responding to their last monitoring visit conducted in June 1998. Staff will be resuming their full scope monitoring in October and will be visiting Orange County. They are seeking ICC members and parents to participate as part of the site visit team, if anyone is interested they should contact Ken Freedlander or Yvonne McCuiston.

Ms. Schoenborn provided updates on activities under the Comprehensive System of Personnel Development. The service coordinators handbook developed for and used in the Service Coordinator Institutes was completed. A copy was passed around. Individuals attending the Service Coordinator Institutes receive the handbook and have been asked to submit their comments to Pat Hastings who coordinated this effort as part of DDS' contract with WestEd CEITAN. Service Coordinator Institutes were held in May and June and they are planned for this year. Core I-III Institutes are beginning in September through January (flyers attached). As promised, another special topic training on Natural Environments will be held September 24-25, 2001, in South San Francisco (flyer attached). Plans are also underway in collaboration with representatives from the ARCA Prevention Committee for a DDS and ARCA sponsored Forum on Evaluation and Assessment. A date has not been set as we are working with the calendars of special presenters. Flyers for this event will be sent out as soon as possible. All scholarship funds for the year 2000-2001 were expended. The summary report will be attached to the minutes.

Ms. Schoenborn reported that SB 511, has been referred to the Legislature's Appropriation Committee. This bill refers to the proposed Family Empowerment

Centers to expand family resource services to children aged three to 22 and their families.

The California Children and Families Commission (Prop 10) has a contract with the California Institute on Human Services (CIHS), Sonoma State University, to provide consultation and technical assistance concerning children with special needs. The CIHS contractors will work with the Commission's Advisory Committee on Diversity. The CIHS contractors are establishing a Strategic Planning Group to address positive outcomes for children with disabilities and their families and are seeking nominations. Ms. Schoenborn distributed nomination forms and encouraged parents to submit self nominations. The forms are to be faxed to CIHS (fax number is on the nomination form - attached).

Under Public Awareness activities, Ms. Schoenborn reported that DDS staff have updated the Babyline outgoing greeting to be more family friendly for Spanish speaking families calling in. The Spanish access information is now in the first part of the greeting. She indicated that they are fortunate to have Eulalia Apolinar in the Wellness Section of the Children and Family Services Branch as she is very fluent in Spanish and is the voice you will hear in the greeting. Ms. Apolinar will also be responding to the calls received in Spanish. Other activities at the state level include finishing up the Annual Report and updating the Central Directory and Early Start Fact Sheets. Work is starting on the development of a referral brochure. Also in the works is the next Early Start newsletter.

Ms. Schoenborn acknowledged Cheryl Holden who has coordinated the development of the new Early Start pages on the DDS website with DDS Information Systems and Services staff. Ms. Holden proceeded with a presentation of the new pages (attached). The Early Start pages are accessible at [www.dds.ca.gov/EarlyStart/main/ESHome.cfm](http://www.dds.ca.gov/EarlyStart/main/ESHome.cfm), or by clicking on Early Start from the DDS home page at [www.dds.ca.gov](http://www.dds.ca.gov).

### **CALIFORNIA DEPARTMENT OF EDUCATION (CDE)**

Dr. Olsen reported on the replacement process for the Early Start Liaison that also serves as their Department's ICC representative. The announcement for this position, which will replace him, will be posted. He thanked Ms. Schoenborn and others in DDS and noted how much he enjoyed working with the Early Start staff. He reviewed the many accomplishments that have taken place during his tenure as an ICC member and thanked everyone for the support and encouragement he has received through the years.

### **DEPARTMENT OF HEALTH SERVICES (DHS)**

Mr. Banda stated it was nice to be back and he enjoys working with the ICC. He discussed the following and provided copies (attached):

- CDC website that provides training information.
- Policy letter for children under Medi-Cal.
- CMS Branch AIDS for children under 12 months.
- Updated directory of CHDP and CCS programs.
- Newborn hearing screening update of hospitals and outpatient providers.



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Mr. Banda indicated that there are 27 hospitals online to date and 20,000 newborns have been screened with 25 identified with potential hearing loss.

#### **DEPARTMENT OF SOCIAL SERVICES (DSS)**

Pat Aguiar reported that they are expecting the approved Budget for FY 2001-02 to reflect what was in the May Revision. A 4.8% COLA for all foster care providers was approved. The reduction in caseload was also adopted. Ms. Aguiar reported that Nina Grayson has been appointed the new Chief of their Children Services Branch. The next Child Welfare Stakeholders meeting will be in Monterey in September, at the same time as the ICC meeting in Burbank. The initially proposed three-year process has been accelerated. The proposal for the Child Welfare redesign will begin in September. She announced that in conjunction with the County Welfare Directors, the Child Welfare Stakeholders would be meeting in August in Sacramento. Ms. Aguiar also stated that DSS has a federal review coming in 2002, to address the state's compliance with Title IV-D.

#### **DEPARTMENT OF MENTAL HEALTH (DMH)**

Cynthia Rutledge indicated she is looking forward to a more collaborative effort in the future with more interdepartmental training. She presented information on the Infant Family Mental Health executive summary (attached).

#### **ADJOURNMENT**

There was no other business and the meeting was adjourned at 12:50 p.m.